# Appendix B: Functional Specifications Scoring Sheets

**Instructions:** In the **Vendor Response** column, place an X in the column to indicate whether or not the requested functionality is available in the software application in your current release to all customers.

In the **Comment** column, circle Yes or No to indicate whether you have additional comments regarding this specification in the Functionality Vendor Comments section of the RFP.

| **Number** | **Specification** | **Vendor Response** | | **Comment?** |
| --- | --- | --- | --- | --- |
| **Yes** | **No** |
| A1 | Standard & Program Specific Client Demographic Data | X |  |  |
| A2 | Alias & Previous Name Support | X |  |  |
| A3 | Consumer Photo | X |  |  |
| A4 | Required Form Generation & Tickler System | X |  |  |
| A5 | Admission, Transfers, & Discharge Information | X |  |  |
| A6 | Referral Tracking | X |  |  |
| A7 | Referral & Admission Notes | X |  |  |
| A8 | Support for Automatic Referral Letter & Fax Generation | X |  |  |
| A9 | Discharge Planning & Referral Tracking | X |  |  |
| A10 | Family & Relationship Tracking | X |  |  |
| A11 | DSM & ICD Diagnoses | X |  |  |
| A12 | Master Individual Service Plans | X |  |  |
| A13 | Care Provider Tracking | X |  |  |
| A14 | Client Electronic Signature | X |  |  |
| A15 | Staff Electronic Medical Record Signature Standard Compliance | X |  |  |
| A16 | Support for Multiple Signature Requirements & Progress Note Roll-Up | X |  |  |
| A17 | Decision-Support, Evidence-Based Practice (EBP), & Assessment Tools | X |  |  |
| A18 | Custom Assessment Tools | X |  |  |
| A19 | Customizable Progress, Telephone, & Shift Notes | X |  |  |
| A20 | Group Notes | X |  |  |
| A21 | Electronic Record Pre-population | X |  |  |
|  | | | | |
| B1 | Medication Monitoring | X |  |  |
| B2 | Medical Conditions & Metrics | X |  |  |
| B3 | Medication Administration Records | X |  |  |
| B4 | Injection Administration Data Tracking | X |  |  |
| B5 | Electronic Prescription Transmission | X |  |  |
| B6 | Tamper-Resistant Prescription Printing | X |  |  |
| B7 | Links to Medication Information & Drug Interaction & Contraindications | X |  |  |
| B8 | Prescription Refill Reminders | X |  |  |
| B9 | Laboratory Interface | X |  |  |
| B10 | Laboratory Result & Medical Condition Alerts | X |  |  |
| B11 | Formulary & Medication Pre-Certification Support | X |  |  |
| B12 | Drug Enforcement Administration (DEA) Federal Regulation Supports | X |  |  |
| B13 | Patient Medication Information/Handouts | X |  |  |
| B14 | Laboratory Orders Sets | X |  |  |
| B15 | Medical Supply Inventory Support | X |  |  |
|  | | | | |
| C1 | Bed Assignment & Management | X |  |  |
| C2 | Day Program Attendance Tracking & Unit Census Management | X |  |  |
| C3 | Daily Schedules | X |  |  |
| C4 | Personal Inventory Log | X |  |  |
| C5 | Physician Order Support | X |  |  |
| C6 | Periodic Patient Checks & Vital Sign Monitoring Support | X |  |  |
| C7 | “Patient at a Glance” Functionality | X |  |  |
| C8 | Pharmacy Management |  | X |  |
| C9 | Laboratory Management | X |  |  |
| C10 | Dietary Orders & Meal Management Support | X |  |  |
| C11 | Room & Patient Precaution Alerts | X |  |  |
|  | | | | |
| D1 | Kindred Home Referral & Recruitment Tracking | X |  |  |
| D2 | Kindred Home Family Tracking | X |  |  |
| D3 | Child Placement History | X |  |  |
| D4 | Family Matching Capabilities |  | X |  |
| D5 | Kindred Home Recruitment Management Support | X |  |  |
| D6 | Bed “Hold” Capabilities | X |  |  |
| D7 | Kindred Care Respite Bed Tracking | X |  |  |
| D8 | Kindred Family “Tickler” Functions | X |  |  |
| D9 | Fee Screens & Kindred Family Payment | X |  |  |
| D10 | Family Member Electronic Record Data Entry | X |  |  |
| D11 | Foster Family Member Emancipation Alerts | X |  |  |
| D12 | Approved Alternate Caregivers & Frequent Visitor Tracking | X |  |  |
|  | | | | |
| E1 | Assessment Tool Support | X |  |  |
| E2 | Decision-Support & Compliance for ASAM Criteria for Care | X |  |  |
| E3 | Random Appointment Scheduling for Urinalysis & Compliance Monitoring | X |  |  |
| **E4** | **Detoxification Vital Sign Tracking Support** | X |  |  |
|  | | | | |
| F1 | Resource-Based Appointment Scheduler Capabilities | X |  |  |
| F2 | Group Scheduling Support | X |  |  |
| F3 | Front Desk Cash Application | X |  |  |
| F4 | Client Arrival Notification | X |  |  |
| F5 | Front Desk Client Financial Summary Information Access | X |  |  |
| F6 | Automatic Service Generation from Scheduler | X |  |  |
|  | | | | |
| G1 | Case Management Notifications | X |  |  |
| G2 | Employment Services Data Tracking & Consumer Matching | X |  |  |
| G3 | Consumer Employment History | X |  |  |
| G4 | Expanded Employment & Support Services Data Tracking | X |  |  |
| G5 | Prevention Program & Presentation Tracking | X |  |  |
|  | | | | |
| H1 | Alerts or “Tickler” Capabilities | X |  |  |
| H2 | Satisfaction & Outcomes Tracking & Analysis | X |  |  |
| H3 | Critical Incident & Other Required Reporting | X |  |  |
| H4 | Track Progress Note Compliance | X |  |  |
| H5 | Electronic Record Release | X |  |  |
| H6 | Record Release Tracking | X |  |  |
| H7 | Electronic Medical Record Document Routing & “Role Based Charting” | X |  |  |
| H8 | VIP Medical Records Protection | X |  |  |
| H9 | Tracking HIPAA & State Specific Medical Record Requirements | X |  |  |
| H10 | Accreditation Support | X |  |  |
| H11 | Enhanced Role-Based System Access Controls | X |  |  |
| H12 | EMR Document Version Control | X |  |  |
| H13 | EMR Archiving & Purge Capability | X |  |  |
|  | | | | |
| I1 | Extensive Call Tracking & Disposition Data | X |  |  |
| I2 | Referral Workflow Tracking | X |  |  |
| I3 | Pre-Admission Checklist Support | X |  |  |
| I4 | Waitlist Tracking | X |  |  |
|  | | | | |
| J1 | Client Payer & Service Authorization Data | X |  |  |
| J2 | Case Management & Service Authorization Management Supports | X |  |  |
| J3 | Client Service Entry | X |  |  |
| J4 | Pre-billing Edits | X |  |  |
| J5 | Client Fee-For-Service, Per Diem, & Contract Billing | X |  |  |
| J6 | Complex Billing Requirement Support | X |  |  |
| J7 | Standard A/R Functionality | X |  |  |
| J8 | Client Sliding Scale Fee Screen | X |  |  |
| J9 | Client Sliding Scale Fee Calculation | X |  |  |
| J10 | Electronic Remittance Posting & Waterfall Billing | X |  |  |
| J11 | Guarantor Private Pay Statements | X |  |  |
| J12 | Split Guarantor Private Pay Statements | X |  |  |
| J13 | Payer Eligibility Data Import | X |  |  |
| J14 | Consumer Fund Tracking | X |  |  |
| J15 | Medicare Incident to Billing Support | X |  |  |
| J16 | Transportation Billing | X |  |  |
|  | | | | |
| K1 | Built-In Support for Compliance Reporting | X |  |  |
| K2 | Management Metrics Dashboard | X |  |  |
| K3 | Staff Productivity Management Support Capabilities | X |  |  |
| K4 | Clinician Staff Credentialing & Privileging Support | X |  |  |
| K5 | Clinical Supervision Support | X |  |  |
|  | | | | |
| L1 | Internal Staff Alert & Messaging System | X |  |  |
| L2 | Voice Recognition Software & Transcription Support | X |  |  |
| L3 | Consumer/Family/Network Provider Portals | X |  |  |