

**MINUTES OF THE SEPTEMBER MEETING OF THE
HORIZON BEHAVIORAL HEALTH BOARD OF DIRECTORS**

**Fagan Building
2241 Langhorne Road
Lynchburg, VA 24501**

**Unapproved
minutes**

September 24, 2014

PRESENT: James Borland, Treasurer Campbell County
Betty Brickhouse City of Lynchburg
Clyde Clark, Vice-Chair City of Lynchburg
William Craft Appomattox County
Krystal Hulette Bedford County
Dana Koenig Additional Member
Gary Marple ARC Representative
Rob Merryman Campbell County
William Scott Campbell County
Jim Sikkema, Chair Bedford County
Mary Lou Spiggle, *Secretary* Appomattox County
Claudia Tucker Amherst County
Trenay Tweedy City of Lynchburg

ABSENT: Parks Snead Additional Member

STAFF: Damien Cabezas, *Chief Executive Officer*
Sandy Bryant, *Senior Director, Child & Family Services Department*
Leigh Farmer, *Communication Coordinator*
Sandy Farmer, *Executive Assistant*
Beth Ludeman-Hopkins, *Director, Performance Improvement*
Theresa McCaskill, *HR Director*
André McDaniel, *Chief Financial Officer*
Felicia Prescott, *Senior Director, Adult & Family Services Department*

GUESTS: None

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of Horizon Behavioral Health**

A. INTRODUCTION

1. Call to Order/Welcome
Chair Jim Sikkema opened the meeting at 4:00 p.m.
2. Moment of Silence
A moment of silence was observed.
3. Adoption of the Agenda

MOTION: *Dr. Borland made a motion to approve the agenda as revised. The motion was seconded by Krystal Hulette and carried by unanimous vote.*

4. Welcome new Board Member
Mr. Sikkema welcomed Treney Tweedy, from the City of Lynchburg on behalf of the entire Board of Directors and thanked her for her willingness to be a part of our board.

B. PUBLIC COMMENT

There was none.

C. MINUTES

Consideration of the Board Minutes of July 23, 2014

MOTION: *William Craft made a motion to approve the minutes as mailed. The motion was seconded by Dr. Scott and carried by majority vote.*

D. COMMITTEE REPORTS

1. Ad Hoc Board Restructure Committee

MOTION: *Gary Marple made a motion on behalf of the Board Restructure Committee to approve restructuring our current committee structure to include six committees, comprised of the Finance, Executive, Membership, Bylaws and Board Development, and three new committees, Social Enterprise and Program Development, Risk Management, and Community Relations. The motion was approved by unanimous vote.*

MOTION: *Gary Marple made a motion on behalf of the Board Restructure Committee that the Board would continue to have 10 meetings per year but would restructure the type of meeting to include a target of four meetings with client participation with more in-depth presentations and the remaining six meetings will include CEO participation in updating information that disbanded committees previously looked at. The motion was approved by unanimous vote.*

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E. CHAIRMAN’S ITEMS

Mr. Sikkema tasked the Nominating, Bylaws and Board Development Committee to meet to revise the current Board Bylaws to reflect the approved revisions. Jim also reviewed the Immediate Past Chair language included in the board packets which explains the role of the position offering advice, counsel and support. Board members present agreed to the position.

F. BOARD ITEM

ENTER INTO CLOSED SESSION

James Borland made a motion to enter into a Closed Meeting according to Section 2.2.3711.A.1 of the Code of Virginia in order to discuss a personnel matter. The motion was seconded by William Scott and carried by unanimous roll call vote as follows:

James Borland - aye	Gary Marple - aye
Betty Brickhouse - aye	Rob Merryman - aye
Clyde Clark - aye	William Scott -aye
William Craft - aye	Jim Sikkema - aye
Krystal Hullette - aye	Mary Lou Spiggle – aye
Dana Koenig - aye	Claudia Tucker - aye
	Treney Tweedy - aye

Mary Lou Spiggle made a motion to exit out of the Closed Session. The motion was seconded by Rob Merryman and carried by unanimous roll call vote as follows:

James Borland - aye	Gary Marple - aye
Betty Brickhouse - aye	Rob Merryman - aye
Clyde Clark - aye	William Scott -aye
William Craft - aye	Jim Sikkema - aye
Krystal Hullette - aye	Mary Lou Spiggle – aye
Dana Koenig - aye	Claudia Tucker - aye
	Treney Tweedy - aye

Recommendation – none at this time

G. STAFF REPORT

1. Chief Executive Officer

Damien gave a presentation on the items submitted in the board packet. The board thanked Damien for his enthusiasm and vision for Horizon.

2. Financial Report

André reviewed the Balance Sheet, Statement of Cash Flows and the Monthly Statement of Revenues and Expenditures Sheets.

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H. NOTICES AND REMINDERS

The next regularly scheduled meeting of the Horizon Behavioral Health Board of Directors will be Wednesday, October 22, 2014 and will be held at the Fagan Building, Fagan Conference Room, 2241 Langhorne Road, Lynchburg, VA.

I. ADJOURNMENT

Mary Lou Spiggle made a motion to adjourn. The motion was seconded by William Scott and carried by unanimous vote. The meeting was adjourned at 5:31 p.m.

Above minutes were approved at the meeting held on _____.
ATTEST: Recording Secretary, Sandy Farmer CAP-OM, CP

Respectfully submitted for Mary Lou Spiggle, Secretary
By Sandy Farmer CAP-OM, CP *Executive Assistant & Recording Secretary of the Board of Directors*