

**MINUTES OF THE MARCH MEETING OF THE
HORIZON BEHAVIORAL HEALTH BOARD OF DIRECTORS**

**Bedford Location
1409 Ole Dominion Boulevard
Bedford, VA**

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| Board Approved 4-24-13 |
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March 27, 2013

PRESENT: James Borland Campbell County
 Clyde Clark City of Lynchburg
 Krystal Hullette Bedford County
 Gary Marple, *Chair* ARC Representative
 Steve Rush City of Bedford
 William Schneider, *Vice-Chair* City of Lynchburg
 William Scott Campbell County
 Jim Sikkema Bedford County
 Parks Snead Additional Member

ABSENT: Hunsdon Cary, III City of Lynchburg
 William Craft, *Treasurer* Appomattox County
 Dana Koenig Additional Member
 David Pugh, Jr. Amherst County
 Mary Lou Spiggle, *Secretary* Appomattox County

STAFF: Sandy Bryant, *Senior Director, Child & Family Services*
 Katie Chan, *Community Relations Specialist*
 Nancy Cottingham, *Chief Executive Officer*
 Sandy Farmer, *Executive Assistant*
 Beth Ludeman-Hopkins, *Director, Performance Improvement*
 André McDaniel, *Chief Financial Officer, Administration*
 Felicia Prescott, *Senior Director, Adult & Family Services*
 Gary Ratliff, *Director, Human Resources, Administration*

GUESTS: Scot Evans, *Manager-Financial Planning & Analysis, Administration*
 Angela Lee, *Program Director, Child & Family Services*

**Minutes of the March 27, 2013 Meeting of the Board of Directors
of Horizon Behavioral Health**

A. INTRODUCTION

1. Call to Order/Welcome

Chair Gary Marple opened the meeting at 4:07 p.m.

2. Moment of Silence

A moment of silence was observed.

3. Adoption of the Agenda

MOTION: *Dr. Borland made a motion to approve the agenda as amended. The motion was seconded by Parks Snead and carried by unanimous vote.*

B. PUBLIC COMMENT

There was none.

C. PRESENTATION

Nancy Cottingham and Gary Marple presented Scot Evans with a certificate for going above and beyond his regular job duties with outstanding leadership in spear-heading the development of the new Bedford offices.

D. MINUTES

1. Consideration of the Board Minutes of February 27, 2013

MOTION: *In the secretary's absence Gary Marple made a motion to approve the minutes as mailed. The motion was carried by unanimous vote.*

E. DEPARTMENT PRESENTATION

Dr. Angela Lee, Program Director from the Child and Family Services Department, gave a PowerPoint overview of the Access and Emergency Services program provided by the Child and Family staff. Gary thanked her on behalf of the entire board of directors for her informative presentation.

F. COMMITTEE REPORT

1. Executive Committee

**Minutes of the March 27, 2013 Meeting of the Board of Directors
of Horizon Behavioral Health**

MOTION: *Gary Marple made a motion to approve the Horizon Behavioral Health Board of Directors Conflict of Interest Policy as mailed. The motion was approved by unanimous vote.*

G. STAFF REPORT

1. Chief Executive Officer Nancy Cottingham

Nancy updated board members on the possible impacts to our agency caused by the recent sequestration in the federal government. She also updated members on the dual-eligible project and advised them that the electronic health records implementation was delayed until May 1, 2013.

2. Administration Department Andre' McDaniel

André reviewed the Balance Sheet, Statement of Cash Flows and the Monthly Statement of Revenues and Expenditures Sheets handout. He also highlighted the Horizon Behavioral Health Cash and Horizon Behavioral Health Cumulative Revenue Less Expenses charts.

3. Adult & Family Services Department Felicia Prescott

Felicia updated board members on the Bowyer-Warren land purchase. She had nothing further to add to her submitted report.

4. Child & Family Services Department Sandy Bryant

Sandy had nothing to add to her submitted report.

5. Human Resources Gary Ratliff

Gary reviewed several items from his submitted report.

6. Performance Improvement Department Beth Ludeman-Hopkins

Beth had nothing to add to her submitted report.

H. CHAIRMAN'S ITEMS

Gary reminded board members of the April Finance Committee budget work sessions and encouraged members to attend.

I. NOTICES AND REMINDERS

The April 24, 2013 board meeting will be held at the Horizon Behavioral Health Fagan Building, Fagan Conference Room, 2241 Langhorne Road, Lynchburg, VA.

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Katie gave instructions about the ribbon-cutting ceremony and photo opportunity which followed the meeting

J. ADJOURNMENT

There being no further business, ***Jim Sikkema made a motion to adjourn. The motion was seconded by William Scott and carried by unanimous vote.*** The meeting was adjourned at 4:57 p.m.

April 24, 2013

Above minutes were approved at the meeting held on .

ATTEST: Recording Secretary, Sandy Farmer CAP-OM, CP

Respectfully submitted for Mary Lou Spiggle, Secretary
By Sandy Farmer CAP-OM, CP *Executive Assistant & Recording Secretary of the
Board of Directors*