

**MINUTES OF THE JUNE MEETING OF THE
HORIZON BEHAVIORAL HEALTH BOARD OF DIRECTORS**

**Board
Approved
7-23-14**

**Fagan Building
2241 Langhorne Road
Lynchburg, VA 24501**

June 25, 2014

- PRESENT:** Betty Brickhouse City of Lynchburg
Hunsdon Cary, III, *Chair* City of Lynchburg
Clyde Clark City of Lynchburg
William Craft Appomattox County
Gary Marple ARC Representative
Rob Merryman Campbell County
William Scott Campbell County
Mary Lou Spiggle, *Secretary* Appomattox County
Claudia Tucker Amherst County
- ABSENT:** James Borland, *Treasurer* Campbell County
Krystal Hullette Bedford County
Dana Koenig Additional Member
Jim Sikkema, *Vice-Chair* Bedford County
Parks Snead Additional Member
- STAFF:** Sandy Bryant, *Senior Director, Child & Family Services Department*
Nancy Cottingham, *Chief Executive Officer*
Leigh Farmer, *Communication Coordinator*
Sandy Farmer, *Executive Assistant*
Beth Ludeman-Hopkins, *Director, Performance Improvement*
André McDaniel, *Chief Financial Officer*
Felicia Prescott, *Senior Director, Adult & Family Services Department*
- GUESTS:** Connor Forren, *Coordinator of Program Development, Child & Family Services*
Lutheria Smith, *Consultant*

**Minutes of the June 25, 2014 Meeting of the Board of Directors
of Horizon Behavioral Health**

A. INTRODUCTION

1. Call to Order/Welcome
Chair H. Cary opened the meeting at 4:01 p.m.
2. Moment of Silence
A moment of silence was observed.
3. Adoption of the Agenda

MOTION: *William Craft made a motion to approve the agenda as mailed. The motion was seconded by Gary Marple and carried by unanimous vote.*

B. PUBLIC COMMENT

There was none.

C. MINUTES

Consideration of the Board Minutes of May 28, 2014

MOTION: *Mary Lou Spiggle made a motion to approve the minutes as mailed. The motion was carried by unanimous vote.*

Consideration of the Executive Committee Minutes of June 2, 2014

ENTER INTO CLOSED SESSION

William Scott made a motion to enter into a Closed Meeting according to Section 2.2.3711.A.1 of the Code of Virginia in order to discuss a personnel matter. The motion was seconded by Clyde Clark and carried by unanimous roll call vote as follows:

Betty Brickhouse - aye	Rob Merryman - aye
H. Cary - aye	William Scott -aye
Clyde Clark - aye	Mary Lou Spiggle – aye
William Craft - aye	Claudia Tucker - aye
Gary Marple - aye	

William Craft made a motion to exit out of the Closed Session. The motion was seconded by William Scott and carried by unanimous roll call vote as follows:

Betty Brickhouse - aye	Rob Merryman - aye
H. Cary - aye	William Scott -aye
Clyde Clark - aye	Mary Lou Spiggle – aye
William Craft - aye	Claudia Tucker - aye
Gary Marple - aye	

MOTION: William Craft made a motion approve the revised CEO employment contract as presented. The motion was seconded by William Scott and carried by unanimous vote.

D. DEPARTMENT PRESENTATION

Sandy Bryant, Senior Director with the Child and Family Services Department gave an overview of the Affordable Care Act. H. Cary thanked her on behalf of the entire board of directors for her informative presentation.

E. BOARD ITEM

Former board chair Gary Marple presented outgoing chair H. Cary with a plaque commemorating his service as a board member and board chair of the Horizon Behavioral Health Board of Directors. Gary thanked Mr. Cary on behalf of the entire Board of Directors for his service.

F. COMMITTEE REPORTS

1. Performance Improvement

MOTION: William Scott made a motion on behalf of the Performance Improvement Committee to approve the FY14, Third Quarter Goals and Objectives as revised. The motion was approved by unanimous vote.

MOTION: William Scott made a motion on behalf of the Performance Improvement Committee to approve the FY15 Goals and Objectives as revised. The motion was approved by unanimous vote.

The Performance Improvement Committee reviewed the Human Rights Policies and Procedures as required.

2. Nominating & Bylaws Committee

MOTION: Mary Lou Spiggle made a motion on behalf of the Nominating & Bylaws Committee to recommend the following officer positions effective July 1, 2014: CHAIR – Jim Sikkema – stated he is willing to serve, VICE-CHAIR – Clyde Clark – stated he is willing to serve. The motion was approved by unanimous vote.

G. STAFF REPORT

1. Chief Executive Officer

Nancy thanked the board members for their support over the past seven years and for her retirement well-wishes.

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2. Financial Report

Due to time restraints André briefly reviewed the Balance Sheet, Statement of Cash Flows and the Monthly Statement of Revenues and Expenditures Sheets.

H. NOTICES AND REMINDERS

The next regularly scheduled meeting of the Horizon Behavioral Health Board of Directors will be Wednesday, July 23, 2014 and will be held at the Fagan Building, Fagan Conference Room, 2241 Langhorne Road, Lynchburg, VA.

Mr. Cary advised members that David Craft has resigned as consumer representative from the board effective June 13, 2014. A replacement will be assigned by the City of Lynchburg.

I. ADJOURNMENT

William Craft made a motion to adjourn. The motion was seconded by William Scott and carried by unanimous vote. The meeting was adjourned at 5:20 p.m.

Above minutes were approved at the meeting held on July 23, 2014.

ATTEST: Recording Secretary, Sandy Farmer CAP-OM, CP

Respectfully submitted for Mary Lou Spiggle, Secretary
By Sandy Farmer CAP-OM, CP *Executive Assistant & Recording Secretary of the Board of Directors*