



**MINUTES OF THE JUNE IN-PERSON MEETING
OF THE
HORIZON BEHAVIORAL HEALTH BOARD OF DIRECTORS**

**Horizon Behavioral Health
Triple P Conference Room
2215 Langhorne Road
Lynchburg, VA**

June 22, 2023

Board Approved 7-27-23

PRESENT:	Sonya Baker	City of Lynchburg	In-Person Attendance
	Betty Brickhouse, <i>Chair</i>	City of Lynchburg	In-Person Attendance
	Justin Carwile	Campbell County	In-Person Attendance
	Chris Faraldi	City of Lynchburg	In-Person Attendance
	Andy Crawford, <i>Secretary</i>	Bedford County	In-Person Attendance
	Abe Loper	Additional Member	In-Person Attendance
	Gary Marple	Additional Member	In-Person Attendance
	Rob Merryman, <i>Treasurer</i>	Campbell County	In-Person Attendance
	Bobby Shiflett	Amherst County	In-Person Attendance
	Mary Lou Spiggle	Additional Member	In-Person Attendance
ABSENT:	Jim Sikkema, <i>Vice Chair</i>	Bedford County	
STAFF:	Melissa Lucy	<i>Chief Executive Officer</i>	In-Person Attendance
	Sandy Farmer	<i>Executive Assistant to CEO</i>	In-Person Attendance
ABSENT:	Matt Hartsook	<i>Chief Financial Officer</i>	
GUESTS:	None		

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A. INTRODUCTION

1. Call to Order/Welcome
Chair Betty Brickhouse opened the meeting at 3:30 p.m. and welcomed all in attendance.
2. Moment of Silence
A moment of silence was observed.
3. Adoption of the Agenda
MOTION: Gary Marple made a motion to approve the agenda as mailed. The motion was seconded by Rob Merryman and carried by majority vote.

B. PUBLIC COMMENT

There was none.

C. MINUTES

Consideration of the Board Meeting Minutes of April 27, 2023.

MOTION: On behalf of Secretary Andy Crawford, Rob Merryman made a motion to approve the board minutes as mailed. The motion was seconded by Bobby Shiflett and carried by majority vote. Chris Faraldi abstained.

D. CEO ITEMS

Enter into Closed Session – Lease or Acquisition of Real Property

Read by Recording Secretary - I make a consideration to enter into a Closed Meeting according to Section 2.2-3711.A.3 of the Code of Virginia in order to discuss the lease or acquisition of real property.

MOTION: Rob Merryman made a motion to enter into a Closed Meeting in order to discuss the lease or acquisition of real property. The motion was seconded by Abe Loper and carried by roll call vote as follows:

Sonya Baker – aye	Abe Loper – aye
Betty Brickhouse – aye	Gary Marple – aye
Justin Carwile – aye	Rob Merryman – aye
Chris Faraldi – aye	Bobby Shiflett – aye
Andy Crawford - aye	Mary Lou Spiggle – aye

Exit out of Closed Session

Read by Recording Secretary - NOW THEREFORE, BE IT RESOLVED, that the Board of Directors hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board of Directors of Horizon Behavioral Health.

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MOTION: Rob Merryman made a motion to exit out of the Closed Meeting. The motion was seconded by Gary Marple and carried by roll call vote as follows:

Sonya Baker – aye	Abe Loper – aye
Betty Brickhouse – aye	Gary Marple – aye
Justin Carwile – aye	Rob Merryman – aye
Chris Faraldi – aye	Bobby Shiflett – aye
Andy Crawford - aye	Mary Lou Spiggle – aye

MOTION: Rob Merryman made a motion to approve the sale of the Horizon Wellness Center-Concord, 7777 Village Highway, Concord, Virginia. The motion was seconded by Abe Loper and carried by the following roll call vote:

Sonya Baker – aye	Abe Loper – aye
Betty Brickhouse – aye	Gary Marple – aye
Justin Carwile – aye	Rob Merryman – aye
Chris Faraldi – aye	Bobby Shiflett – aye
Andy Crawford - aye	Mary Lou Spiggle – aye

CEO items continued:

-Appomattox County Meeting – as previously mentioned, the scheduled meeting with the Appomattox County Board of Supervisors Chair, concerning the suggested board appointee, was cancelled due to the suggested appointee taking another position.

-\$4.1M from Lynchburg City Council for Horizon’s Crisis Receiving Center (CRC) –

Melissa thanked Horizon Board of Directors member and Lynchburg City Council Vice Mayor, Chris Faraldi, and the Lynchburg City Council for their assistance obtaining additional funding for the Horizon Crisis Receiving Center (CRC). Melissa noted that these funds will be given back to the Lynchburg City Council should additional requested funding be received.

-Grant, Youth & Family Tree Funds \$2,723,953M – Horizon was awarded \$2,723,953M from the Substance Abuse and Mental Health Services Administration (SAMHSA), under the Enhancement and Expansion of Treatment and Recovery Services for Adolescents, Transitional Aged Youth and their Families (Youth and Family Tree) Grant. This funding is to provide treatment, intervention, and recovery support services for adolescents ages 12-18 and transitional aged youth ages 16-25, with substance abuse disorders and or co-occurring substance use and mental health disorders in our catchment area. Horizon will implement the project with five new positions to include a Project Director, Clinical Supervisor, two Outpatient Therapists, one Multisystemic Therapist and one Case Manager beginning July 1, 2023.

-Protected Health Information (PHI) and Phishing Emails – Horizon has implemented several new features within our Barracuda and Microsoft Office 365 environment. All email that is sent to anyone outside of Horizon’s email domain will be checked by our Microsoft Office 365 email for Protected Health Information (PHI), financial information and other protected data. If Microsoft Office 365 detects any type of the information listed above and doesn’t see the word encrypt, then the email is placed in a “quarantine” folder within Horizon’s email domain and is not sent to external recipients. We are putting this in place in an effort to protect our clients, our

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staff and Horizon. It is of utmost importance that we all think before we hit send on emails to ensure we do not violate the Health Insurance Portability and Accountability Act (HIPPA).

-Horizon “2023 Best Places to Work” – Horizon was selected by Lynchburg Business Magazine as a **2023 Best Places to Work** organization. Melissa noted that this is the first time ever, Horizon won this honor and she thanked the Horizon staff for their participation in the survey. We are hoping this will potentially help with recruiting in the future.

E. FINANCIAL REPORT

In the Chief Financial Officer, Matt Hartsook’s absence, Melissa reviewed the May 2023 Statement of Revenue and Expenditures Monthly Report.

F. NOTICES AND REMINDERS

The next scheduled meeting of the Horizon Board of Directors will be **Thursday, July 27, 2023 from 3:30 p.m. until 4:30 p.m.** and the meeting will be held in-person at the Horizon Wellness Center, Triple P Conference Room, 2215 Langhorne Road, Lynchburg.

The Executive Committee is scheduled to meet prior to the July board meeting in order to conduct the Chief Executive Officer’s annual performance evaluation review.

G. CHAIRMANS ITEMS

Chair Betty Brickhouse reminded all board members that the Horizon Board of Directors is tasked annually to conduct the CEO Evaluation and as Board Chair, Betty strongly encouraged each member to complete the evaluation in a timely manner. Mrs. Brickhouse wants 100% participation again this year. Sandy Farmer handed out the evaluation packets to each member present and reviewed processes and timelines.

H. ADJOURNMENT

MOTION: Gary Marple made a motion to adjourn. The motion was seconded by Rob Merryman and carried by majority vote.

The meeting was adjourned at 4:13 p.m.

The above minutes were approved at the meeting held on July 27, 2023.

ATTEST: Recording Secretary, Sandy Farmer CAP-OM, CP

Respectfully submitted for Andy Crawford, Secretary

By Sandy Farmer CAP-OM, CP, Executive Assistant to the CEO & Recording Secretary of the Board of Directors