

Central Virginia Community Services

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Clinical Electronic Medical Record Systems

RFQ #JG091710 Addendum (Q&A)

September 23, 2010

A response to questions received will now follow:

1. Page 1, Period of Contract: What tasks are to be completed within the 60-day contract period (i.e., a finalized RFP vs. a selected vendor and negotiated contract)? Is the 60-day project timeframe based on calendar days or work days? Would CVCS be amenable to a project approach that was longer in duration?

CVCS' Response – Yes, a finalized RFP to select an awarded responsible and responsive offeror to provide a complete Clinical EMR System that furnish our requirements. The 60-day time frame for this RFQ is calendar days. Unfortunately, we are under time constraints and this RFQ must be completed by the 60th day once negotiations with the awarded offeror is complete.

2. Page 1, Section IV, Statement of Need: What is the financial and human resource system that was recently implemented by CVCS? Are you currently using a paper-based chart or do you have an existing EMR system that the new EMR system will replace?

CVCS' Response - We currently use SAGE ABRA HRMS SQL version with the SAGE ABRA SQL Payroll for our Human Resources System. We use SAGE MIP for our financial system. The billing is still done thru CMHC/Netsmart, our current clinical system, which we have created a process to interface billing information to MIP. We also currently keep a paper chart but do have some information in an electronic format, Netsmart eCET system. Not all staff elect to use this which is why we continue with a paper chart.

3. Page 1, Section IV, Items 1-3: How would you like to have costs presented (e.g., estimate, fixed fee, hourly rates, etc.)?

CVCS' Response – Please use the following:

1. Develop specifications for creation of RFP (Fixed Fee)
2. Writing of RFP (Fixed Fee)
3. Evaluate vendor selection and assistance (Fixed Fee)
4. Support with negotiations (Discounted Hourly Rate)

4. What is the anticipated time frame for awarding the contract and beginning work?

CVCS' Response – Contract will be awarded within ten business days of the closing of the bid. The awarded offeror will commence work once CVCS has completed our negotiation process with the vendor. The commencing time period will be part of the negotiating process.

5. In what section of our proposal should costs be presented?

CVCS Response – In Section IV. "Statement of Need", See Question #3's CVCS' response.

6. Has a budget range been established for this project and, if so, would you be open to sharing the range with prospective proposers?

CVCS' Response - Yes; however we will not be disclosing the range.

7. Has funding for this project been approved?

CVCS' Response - Yes

Direct any questions regarding this amendment to Jay Goding at (434) 847-8050 or Jay.Goding@cvcbs.org