MINUTES OF THE JANUARY MEETING OF THE HORIZON BEHAVIORAL HEALTH BOARD OF DIRECTORS

Board Approved 2-26-14

Fagan Building 2241 Langhorne Road Lynchburg, VA 24501

January 29, 2014

PRESENT: James Borland Hunsdon Cary, III David Craft William Craft, *Treasurer* Gary Marple, *Chair* William Scott Jim Sikkema Parks Snead Mary Lou Spiggle, *Secretary* Campbell County City of Lynchburg Consumer Representative Appomattox County ARC Representative Campbell County Bedford County Additional Member Appomattox County

ABSENT: Clyde Clark Krystal Hullette Dana Koenig City of Lynchburg Bedford County Additional Member

- STAFF: Sandy Bryant, Senior Director, Child & Family Services Nancy Cottingham, Chief Executive Officer Leigh Farmer, Communication Coordinator Sandy Farmer, Executive Assistant Beth Ludeman-Hopkins, Director, Performance Improvement André McDaniel, Chief Financial Officer, Administration Felicia Prescott, Senior Director, Adult & Family Services
- **GUESTS:** Amanda Cunningham, *Program Manager, Child & Family Services* Patricia Miller, *Program Director, Child & Family Services*

A. INTRODUCTION

1. Call to Order/Welcome

Chair H. Cary opened the meeting at 4:01 p.m.

2. Moment of Silence

A moment of silence was observed.

3. Adoption of the Revised Agenda

MOTION: James Borland made a motion to approve the revised agenda as presented. The motion was seconded by William Scott and carried by unanimous vote.

4. Welcome New Board Member

H. Cary welcomed David Craft to the board and thanked him for his service.

B. PUBLIC COMMENT

There was none.

C. MINUTES

1. Consideration of the Board Minutes of December 11, 2013

MOTION: William Craft made a motion to approve the minutes as mailed. The motion was seconded by William Scott and carried by unanimous vote.

D. DEPARTMENT PRESENTATION

Amanda Cunningham and Patricia Miller with the Child and Family Services Department gave an overview of the cost effectiveness of Intensive Crisis Services. H. Cary thanked them on behalf of the entire board of directors for their informative presentation.

E. BOARD ITEM

ENTER INTO CLOSED SESSION

Parks Snead made a motion to enter into a Closed Meeting according to Section 2.2.3711.A.6 of the Code of Virginia in order to discuss a legal matter. The motion was seconded by Gary Marple and carried by unanimous roll call vote as follows:

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James Borland - aye	William Scott - aye
H. Cary - aye	Jim Sikkema –aye
David Craft - aye	Parks Snead - aye
William Craft - aye	Mary Lou Spiggle - aye
Gary Marple - aye	

William Craft made a motion to exit out of the Closed Session. The motion was seconded by James Borland and carried by unanimous roll call vote as follows:

James Borland - aye	William Scott - aye
H. Cary - aye	Jim Sikkema –aye
David Craft - aye	Parks Snead - aye
William Craft - aye	Mary Lou Spiggle - aye
Gary Marple - aye	

There was no recommendation at this time.

F. COMMITTEE REPORT

1. Executive Committee

On behalf of the Executive Committee Nancy Cottingham reported on the meeting outcome. The executive committee members decided to allow "seat and limited voice" to all Board members attending the committee meeting by giving the chair of each committee discretion over whether or not comments from noncommittee members present would be entertained by the chair and in what manner these comments would be allowed (i.e. after committee members have spoken, after vote on an issue has concluded, etc.)

2. Performance Improvement Committee

MOTION: Committee chair William Scott made a motion on behalf of the Performance Improvement Committee to approve the FY14 Second Quarter Goals and Objectives as mailed. The motion was carried by unanimous vote.

G. STAFF REPORT

- 1. Chief Executive Officer Nancy Cottingham Nancy announced the ribbon cutting date for the two new Bowyer/Warren intermediate care facilities as March 20th. She also reminded board members of the annual board training scheduled for Wednesday, March 26th.
- 2. Financial Report

Andre' McDaniel André reviewed the Balance Sheet, Statement of Cash Flows and the Monthly Statement of Revenues and Expenditures Sheets handout. He also highlighted the

William Scott

H. Carv

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Horizon Behavioral Health Cash and Horizon Behavioral Health Cumulative Revenue Less Expenses charts.

H. NOTICES AND REMINDERS

The next regularly scheduled meeting of the Horizon Behavioral Health Board of Directors will be Wednesday, February 26, 2014 and will be held at the Fagan Building, Fagan Conference Room, 2241 Langhorne Road, Lynchburg, VA.

I. ADJOURNMENT

James Borland made a motion to adjourn. The motion was seconded by William Scott and carried by unanimous vote. The meeting was adjourned at 5:21 p.m.

Above minutes were approved at the meeting held on <u>February 26, 2014</u>. ATTEST: Recording Secretary, Sandy Farmer CAP-OM, CP

Respectfully submitted for Mary Lou Spiggle, Secretary By Sandy Farmer CAP-OM, CP *Executive Assistant & Recording Secretary of the Board of Directors*