



**Minutes of the January 29, 2014 Meeting of the Board of Directors  
of Horizon Behavioral Health**

**A. INTRODUCTION**

1. Call to Order/Welcome

Chair H. Cary opened the meeting at 4:01 p.m.

2. Moment of Silence

A moment of silence was observed.

3. Adoption of the Revised Agenda

**MOTION: *James Borland made a motion to approve the revised agenda as presented. The motion was seconded by William Scott and carried by unanimous vote.***

4. Welcome New Board Member

H. Cary welcomed David Craft to the board and thanked him for his service.

**B. PUBLIC COMMENT**

There was none.

**C. MINUTES**

1. Consideration of the Board Minutes of December 11, 2013

**MOTION: *William Craft made a motion to approve the minutes as mailed. The motion was seconded by William Scott and carried by unanimous vote.***

**D. DEPARTMENT PRESENTATION**

Amanda Cunningham and Patricia Miller with the Child and Family Services Department gave an overview of the cost effectiveness of Intensive Crisis Services. H. Cary thanked them on behalf of the entire board of directors for their informative presentation.

**E. BOARD ITEM**

**ENTER INTO CLOSED SESSION**

*Parks Snead made a motion to enter into a Closed Meeting according to Section 2.2.3711.A.6 of the Code of Virginia in order to discuss a legal matter. The motion was seconded by Gary Marple and carried by unanimous roll call vote as follows:*

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James Borland - aye	William Scott - aye
H. Cary - aye	Jim Sikkema –aye
David Craft - aye	Parks Snead - aye
William Craft - aye	Mary Lou Spiggle - aye
Gary Marple - aye	

*William Craft made a motion to exit out of the Closed Session. The motion was seconded by James Borland and carried by unanimous roll call vote as follows:*

James Borland - aye	William Scott - aye
H. Cary - aye	Jim Sikkema –aye
David Craft - aye	Parks Snead - aye
William Craft - aye	Mary Lou Spiggle - aye
Gary Marple - aye	

There was no recommendation at this time.

**F. COMMITTEE REPORT**

- 1. Executive Committee H. Cary

On behalf of the Executive Committee Nancy Cottingham reported on the meeting outcome. The executive committee members decided to allow “seat and limited voice” to all Board members attending the committee meeting by giving the chair of each committee discretion over whether or not comments from non-committee members present would be entertained by the chair and in what manner these comments would be allowed (i.e. after committee members have spoken, after vote on an issue has concluded, etc.)

- 2. Performance Improvement Committee William Scott

**MOTION: Committee chair William Scott made a motion on behalf of the Performance Improvement Committee to approve the FY14 Second Quarter Goals and Objectives as mailed. The motion was carried by unanimous vote.**

**G. STAFF REPORT**

- 1. Chief Executive Officer Nancy Cottingham  
Nancy announced the ribbon cutting date for the two new Bowyer/Warren intermediate care facilities as March 20<sup>th</sup>. She also reminded board members of the annual board training scheduled for Wednesday, March 26<sup>th</sup>.
- 2. Financial Report Andre’ McDaniel  
André reviewed the Balance Sheet, Statement of Cash Flows and the Monthly Statement of Revenues and Expenditures Sheets handout. He also highlighted the

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Horizon Behavioral Health Cash and Horizon Behavioral Health Cumulative Revenue Less Expenses charts.

**H. NOTICES AND REMINDERS**

The next regularly scheduled meeting of the Horizon Behavioral Health Board of Directors will be Wednesday, February 26, 2014 and will be held at the Fagan Building, Fagan Conference Room, 2241 Langhorne Road, Lynchburg, VA.

**I. ADJOURNMENT**

***James Borland made a motion to adjourn. The motion was seconded by William Scott and carried by unanimous vote.*** The meeting was adjourned at 5:21 p.m.

Above minutes were approved at the meeting held on February 26, 2014.

ATTEST: Recording Secretary, Sandy Farmer CAP-OM, CP

Respectfully submitted for Mary Lou Spiggle, Secretary  
By Sandy Farmer CAP-OM, CP *Executive Assistant & Recording Secretary of the Board of Directors*