

**MINUTES OF THE JULY MEETING OF THE
HORIZON BEHAVIORAL HEALTH BOARD OF DIRECTORS**

**Fagan Building
2241 Langhorne Road
Lynchburg, VA 24501**

**Board
approved
9-24-14**

July 23, 2014

PRESENT: James Borland, Treasurer Campbell County
Betty Brickhouse City of Lynchburg
Clyde Clark, Vice-Chair City of Lynchburg
William Craft Appomattox County
Krystal Hulette Bedford County
Gary Marple ARC Representative
Rob Merryman Campbell County
William Scott Campbell County
Jim Sikkema, Chair Bedford County
Parks Snead Additional Member
Mary Lou Spiggle, *Secretary* Appomattox County
Claudia Tucker Amherst County

ABSENT: Dana Koenig Additional Member

STAFF: Damien Cabezas, *Chief Executive Officer*
Sandy Bryant, *Senior Director, Child & Family Services Department*
Leigh Farmer, *Communication Coordinator*
Sandy Farmer, *Executive Assistant*
Beth Ludeman-Hopkins, *Director, Performance Improvement*
Theresa McCaskill, *HR Director*
André McDaniel, *Chief Financial Officer*
Felicia Prescott, *Senior Director, Adult & Family Services Department*

GUESTS: Melissa Lucy, *Program Director, Adult & Family Services*

**Minutes of the July 23, 2014 Meeting of the Board of Directors
of Horizon Behavioral Health**

A. INTRODUCTION

1. Call to Order/Welcome
Chair Jim Sikkema opened the meeting at 4:00 p.m.
2. Moment of Silence
A moment of silence was observed.
3. Welcome new CEO, Damien Cabezas

Mr. Sikkema welcomed Mr. Cabezas on behalf of the entire Board of Directors and Mr. Cabezas thanked the board for their selection and support.

4. Adoption of the Agenda

MOTION: *Dr. Borland made a motion to approve the agenda as amended. The motion was seconded by Krystal Hullette and carried by unanimous vote.*

B. PUBLIC COMMENT

There was none.

C. MINUTES

Consideration of the Board Minutes of June 25, 2014

MOTION: *Rob Merryman made a motion to approve the minutes as mailed. The motion was seconded by Mary Lou Spiggle and carried by majority vote. James Borland, Krystal Hullette and Parks Snead abstained due to their absence at last month's meeting.*

D. DEPARTMENT PRESENTATION

Felicia Prescott, Senior Director with the Adult and Family Services Department and Melissa Lucy, Program Director of Outpatient and Case Management Services gave an overview of the Preparation for Medicaid Expansion. Jim Sikkema thanked them on behalf of the entire board of directors for their informative presentation.

E. COMMITTEE REPORTS

1. Performance Improvement

MOTION: *William Scott made a motion on behalf of the Performance Improvement Committee to approve the FY14 Fourth Quarter Goals and Objectives as mailed. The motion was approved by unanimous vote.*

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MOTION: *William Scott made a motion on behalf of the Performance Improvement Committee to approve the Performance Improvement Policies and Procedures as mailed. The motion was approved by unanimous vote.*

F. CHAIRMAN'S ITEMS

Jim Sikkema thanked the board for appointing him as board chair and he looks forward to serving.

Mr. Sikkema suggested that board members contact Delegate Scott Garrett to lend support with upcoming social policy changes due to the behavioral health system reform. Delegate Garrett has been appointed to the subcommittee to Study Mental Health Services which will have an impact on our agency.

Chair Sikkema again welcomed Damien Cabezas and thanked the Ad Hoc CEO Selection Committee members for their outstanding choice. With the addition of a new CEO Jim reported that this was a good time to take a look at how our board operates and evaluate our current meeting, committee, policy development and management structure. Jim established an Ad Hoc Board Structure Committee and assigned the following members: Gary Marple, chair, Rob Merryman, Parks Snead, Mary Lou Spiggle, Claudia Tucker and Damien Cabezas, CEO. Clyde Clark has also been added. This committee will be meeting in August.

G. STAFF REPORT

1. Chief Executive Officer

Damien gave a presentation on his vision for Horizon.

Dr. Borland left at 4:50 p.m.

2. Financial Report

André reviewed the Balance Sheet, Statement of Cash Flows and the Monthly Statement of Revenues and Expenditures Sheets.

3. Mental Health Assessment Center

Felicia Prescott, Sr. Director of the Adult and Family Services department updated board members on the Assessment Center grant award which requires implementation by September, 2014. Due to the renovations required by Centra the opening will be delayed for approximately six months.

H. NOTICES AND REMINDERS

The next regularly scheduled meeting of the Horizon Behavioral Health Board of Directors will be Wednesday, September 24, 2014 and will be held at the Fagan

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Building, Fagan Conference Room, 2241 Langhorne Road, Lynchburg, VA. There is no scheduled meeting for the month of August.

I. ADJOURNMENT

Clyde Clark made a motion to adjourn. The motion was seconded by William Craft and carried by unanimous vote. The meeting was adjourned at 5:01 p.m.

Above minutes were approved at the meeting held on September 24, 2014.

ATTEST: Recording Secretary, Sandy Farmer CAP-OM, CP

Respectfully submitted for Mary Lou Spiggle, Secretary
By Sandy Farmer CAP-OM, CP *Executive Assistant & Recording Secretary of the Board of Directors*