

**MINUTES OF THE MAY MEETING OF THE
HORIZON BEHAVIORAL HEALTH BOARD OF DIRECTORS**

**Board
Approved
6-25-14**

**Fagan Building
2241 Langhorne Road
Lynchburg, VA 24501**

May 28, 2014

PRESENT: James Borland, *Treasurer* Campbell County
Betty Brickhouse City of Lynchburg
Hunsdon Cary, III, *Chair* City of Lynchburg
Clyde Clark City of Lynchburg
David Craft Consumer Representative
William Craft Appomattox County
Krystal Hulette Bedford County
Gary Marple ARC Representative
Rob Merryman Campbell County
Jim Sikkema, *Vice-Chair* Bedford County
Mary Lou Spiggle, *Secretary* Appomattox County

ABSENT: Dana Koenig Additional Member
William Scott Campbell County
Parks Snead Additional Member
Claudia Tucker Amherst County

STAFF: Nancy Cottingham, *Chief Executive Officer*
Sandy Farmer, *Executive Assistant*
Theresa McCaskill, *Director, Human Resources*

GUESTS: None

**Minutes of the May 28, 2014 Meeting of the Board of Directors
of Horizon Behavioral Health**

A. INTRODUCTION

1. Call to Order/Welcome
Chair H. Cary opened the meeting at 4:00 p.m.
2. Moment of Silence
A moment of silence was observed.
3. Adoption of the Revised Agenda
MOTION: *William Craft made a motion to approve the agenda as revised. The motion was seconded by Gary Marple and carried by unanimous vote.*

B. PUBLIC COMMENT

There was none.

C. MINUTES

Consideration of the Board Minutes of April 23, 2014

MOTION: *James Borland made a motion to approve the minutes as amended. The motion was seconded by Mary Lou Spiggle and carried by unanimous vote.*

Board chair H. Cary presented board member David Craft and CEO Nancy Cottingham with certificates of thanks for their participation in the United Way Day of Caring event.

D. BOARD ITEM

VRS Resolution

MOTION: *William Craft made a motion to approve the VRS Resolution at the Certified Rate of 4.57%. The motion was seconded by Rob Merryman and carried by unanimous vote.*

E. STAFF REPORT

1. Chief Executive Officer Nancy Cottingham
Nancy asked board members to make sure they read the third bullet in her board report – Upcoming Federal Challenge, highlighting “conflict free case management.”
2. Financial Report Andre’ McDaniel
In André’s absence Nancy reviewed the Balance Sheet, Statement of Cash Flows and the Monthly Statement of Revenues and Expenditures Sheets.

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F. NOTICES AND REMINDERS

The next regularly scheduled meeting of the Horizon Behavioral Health Board of Directors will be Wednesday, June 25, 2014 and will be held at the Fagan Building, Fagan Conference Room, 2241 Langhorne Road, Lynchburg, VA.

H. COMMITTEE REPORT

Ad Hoc CEO Search Committee

Jim Sikkema

ENTER INTO CLOSED SESSION

H. Cary made a motion to enter into a Closed Meeting according to Section 2.2.3711.A.1 of the Code of Virginia in order to discuss a personnel matter. The motion was seconded by Rob Merryman and carried by unanimous roll call vote as follows:

James Borland - aye	William Craft - aye
Betty Brickhouse - aye	Krystal Hulette - aye
H. Cary - aye	Gary Marple - aye
Clyde Clark - aye	Rob Merryman - aye
David Craft - aye	Jim Sikkema –aye
	Mary Lou Spiggle - aye

Clyde Clark made a motion to exit out of the Closed Session. The motion was seconded by William Craft and carried by unanimous roll call vote as follows:

James Borland - aye	William Craft - aye
Betty Brickhouse - aye	Krystal Hulette - aye
H. Cary - aye	Gary Marple - aye
Clyde Clark - aye	Rob Merryman - aye
David Craft - aye	Jim Sikkema –aye
	Mary Lou Spiggle - aye

MOTION #1: Committee chair Jim Sikkema made a motion on behalf of the Ad Hoc CEO Search Committee, having conducted a thorough recruiting and selection process as described, recommend that the Board of Directors accept and name Mr. Damien Cabezas as the next CEO/Executive Director for Horizon Behavioral Health including approval of the execution of the employment contract. The motion was approved by unanimous vote.

MOTION #2: Committee chair Jim Sikkema made a motion on behalf of the Ad Hoc CEO Search Committee, to recommend that the Board of Directors authorize the compensation package for the new CEO/Executive Director as detailed in the offer letter. The motion was approved by unanimous vote.

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I. ADJOURNMENT

Gary Marple made a motion to adjourn. The motion was seconded by Rob Merryman and carried by unanimous vote. The meeting was adjourned at 5:20 p.m.

Above minutes were approved at the meeting held on June 25, 2014.

ATTEST: Recording Secretary, Sandy Farmer CAP-OM, CP

Respectfully submitted for Mary Lou Spiggle, Secretary
By Sandy Farmer CAP-OM, CP *Executive Assistant & Recording Secretary of the Board of Directors*