

CVCS Electronic Health Records (E H R) Vendor Selection Process

In December 2010 CVCS began educating staff about software specifications through a training series, Best Practices in Software Selection, hosted by a private consulting firm.

The consultant released an RFP for the project in January 2011.

There were 14 respondents to the RFP. There were 8 semi finalist selected to present demonstrations based on the RFP responses. CVCS then scheduled a series of software demonstrations in February and March of 2011. A **large, consistent**, demonstration review committee attended the demonstrations.

In March, an agency project manager was selected and an implementation team was formed in anticipation of the project. The project manager became a part of the remainder of the selection process.

The eight semifinalists were narrowed down to two finalists through the use of a demonstration review scoring system.

The two finalists were asked to return for a full day demonstration. Both finalists were also scored using a demonstration review tool.

References were checked for both finalist vendors, and phone calls were made to the Executive Management of both organizations. In addition to reference phone checks, May 2011, the selection committee, made up of IT representatives, the E H R project manager, and the ELT reviewed both finalist vendors through a pros and cons exercise.

The finalists were asked to submit their 'best' software pricing in July 2011, and site visits were made to both vendors in August 2011. The site visits allowed us to experience the software 'hands on'.

This process concluded on September 26, when Nancy Cottingham, CEO and the ELT selected **Mindlinc – by Duke University Behavioral Health Informatics**.

The selection was difficult, but **MINDLINC** demonstrated a strong clinically intuitive system, is linked to academia, research, and training opportunities, offers preloaded assessment options, offers competitive pricing, and will contract to provide other specific software requirements of CVCS.

Jay Goding will work with the private consultant to make the announcement to the respondents today and I will make the announcement at the All Managers Meeting tomorrow. This document will be used to announce the selection to All-CVCS after the all managers meeting tomorrow, and as explanation of our process to vendors questioning the selection.

Felicia Prescott

Liaison to ELT on E H R project

September 28, 2011