



**MINUTES OF THE SEPTEMBER IN-PERSON MEETING  
OF THE  
HORIZON BEHAVIORAL HEALTH BOARD OF DIRECTORS**

**Horizon Behavioral Health  
Triple P Conference Room  
2215 Langhorne Road  
Lynchburg, VA**

<b>Board Approved 10-26-23</b>
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**September 28, 2023**

<b>PRESENT:</b>	Betty Brickhouse, Chair	City of Lynchburg	In-Person Attendance
	Justin Carwile	Campbell County	In-Person Attendance
	Chris Faraldi	City of Lynchburg	In-Person Attendance
	Abe Loper	Additional Member	In-Person Attendance
	Gary Marple	Additional Member	In-Person Attendance
	Rob Merryman, <i>Treasurer</i>	Campbell County	In-Person Attendance
	Bobby Shiflett	Amherst County	In-Person Attendance
	Jim Sikkema, <i>Vice Chair</i>	Bedford County	In-Person Attendance
	Mary Lou Spiggle	Additional Member	In-Person Attendance
<b>ABSENT:</b>	Sonya Baker	City of Lynchburg	
	Andy Crawford, <i>Secretary</i>	Bedford County	
<b>STAFF:</b>	Melissa Lucy	Chief Executive Officer	In-Person Attendance
	Sandy Farmer	Executive Assistant to CEO	In-Person Attendance
	Matt Hartsook	Chief Financial Officer	In-Person Attendance
<b>ABSENT:</b>	None		
<b>GUESTS:</b>	None		

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**A. INTRODUCTION**

1. Call to Order/Welcome

Chair Betty Brickhouse opened the meeting at 3:30 p.m. and welcomed all in attendance.

2. Moment of Silence

A moment of silence was observed.

3. Adoption of the Agenda

**MOTION: Rob Merryman made a motion to approve the agenda as mailed. The motion was seconded by Jim Sikkema and carried by majority vote.**

**B. PUBLIC COMMENT**

There was none.

**C. MINUTES**

Consideration of the Board Meeting Minutes of July 27, 2023.

**MOTION: On behalf of Secretary Andy Crawford, Mary Lou Spiggle made a motion to approve the board minutes as mailed. The motion was seconded by Gary Marple and carried by majority vote.**

Consideration of the Executive Committee Meeting Minutes of July 27, 2023.

**MOTION: On behalf of Secretary Andy Crawford, Rob Merryman made a motion to approve the board minutes as mailed. The motion was seconded by Jim Sikkema and carried by majority vote.**

**D. CHAIRMAN'S ITEMS**

Betty Brickhouse expressed her praise for all of the articles on Horizons effort to spotlight our staff and community partners.

**E. CEO ITEMS**

**Enter into Closed Session – Lease or Acquisition of Real Property**

**Read by Recording Secretary - I make a consideration to enter into a Closed Meeting according to Section 2.2-3711.A.3 of the Code of Virginia in order to discuss the lease or acquisition of real property.**

**MOTION: Rob Merryman made a motion to enter into a Closed Meeting in order to discuss the lease or acquisition of real property. The motion was seconded by Gary Marple and carried by roll call vote as follows:**

<b>Betty Brickhouse – aye</b>	<b>Rob Merryman – aye</b>
<b>Justin Carwile – aye</b>	<b>Bobby Shiflett –aye</b>
<b>Chris Faraldi - aye</b>	<b>Jim Sikkema – aye</b>
<b>Abe Loper – aye</b>	<b>Mary Lou Spiggle - aye</b>
<b>Gary Marple – aye</b>	

**Exit out of Closed Session**

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**Read by Recording Secretary** - NOW THEREFORE, BE IT RESOLVED, that the Board of Directors hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board of Directors of Horizon Behavioral Health.

**MOTION: Rob Merryman made a motion to exit out of the Closed Meeting. The motion was seconded by Jim Sikkema and carried by roll call vote as follows:**

<b>Betty Brickhouse – aye</b>	<b>Rob Merryman – aye</b>
<b>Justin Carwile – aye</b>	<b>Bobby Shiflett –aye</b>
<b>Chris Faraldi - aye</b>	<b>Jim Sikkema – aye</b>
<b>Abe Loper – aye</b>	<b>Mary Lou Spiggle - aye</b>
<b>Gary Marple – aye</b>	

No recommendation at this time.

**CEO items continued:**

**-Team Spotlights** – This month we celebrated the Team Spotlights for the Prevention Teams, Project Link Team, Drug Grant Team, the Program for Assertive Community Treatment Team (PACT), the OBAT Team (Office-Based Addiction Treatment), our Information Technology Team and the Woman’s Recovery Residence Team. At your place you will find a handout for the Talent Management Team Spotlight that took place after your board packets were mailed.

**-VACSB, Video for Magistrates** – The Virginia Supreme Court is developing a training video for magistrates, and they would like to have someone from a CSB talk about the challenges that CSBs face in managing ECOs (Emergency Custody Orders) and TDOs (Temporary Detention Orders). I was honored to be asked by the Virginia Association of Community Services Boards Executive Director to represent all CSB’s in this video.

**F. FINANCIAL REPORT**

Matt Hartsook reviewed the August 2023 Statement of Revenue and Expenditures Monthly Report.

**G. NOTICES AND REMINDERS**

The next scheduled meeting of the Horizon Board of Directors will be **Thursday, October 26, 2023 from 3:30 p.m. until 4:30 p.m.** and the meeting will be held in-person at the Horizon Wellness Center, Triple P Conference Room, 2215 Langhorne Road, Lynchburg. The Finance Committee is scheduled to meet prior to the October board meeting to conduct the annual audit review. Members are: Rob Merryman -Chair, Abe Loper, Gary Marple, Bobby Shiflett, Jim Sikkema, and Betty Brickhouse.

**H. ADJOURNMENT**

**MOTION: Gary Marple made a motion to adjourn. The motion was seconded by Bobby Shiflett and carried by majority vote.**

The meeting was adjourned at 4:34 p.m.

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*The above minutes were approved at the meeting held on October 26, 2023.*

*ATTEST: Recording Secretary, Sandy Farmer CAP-OM, CP*

*Respectfully submitted for Andy Crawford, Secretary*

*By Sandy Farmer CAP-OM, CP, Executive Assistant to the CEO & Recording Secretary of  
the Board of Directors*