

**Minutes of the April 24, 2013 Meeting of the Board of Directors
of Horizon Behavioral Health**

A. INTRODUCTION

1. Call to Order/Welcome

Chair Gary Marple opened the meeting at 4:00 p.m.

2. Moment of Silence

A moment of silence was observed.

3. Adoption of the Agenda

MOTION: *Clyde Clark made a motion to approve the agenda as amended. The motion was seconded by Dr. Borland and carried by unanimous vote.*

4. Recognition of Retiree-Kim Harrell

On behalf of the board of directors, Gary Marple presented Ms. Harrell with a plaque in honor of her 34 years of service to our agency.

B. PUBLIC COMMENT

There was none.

C. MINUTES

Consideration of the Board Minutes of March 27, 2013

MOTION: *Secretary Mary Lou Spiggle made a motion to approve the minutes as mailed. The motion was carried by majority vote. Dana abstained due to her absence at the last meeting.*

D. COMMITTEE REPORT

1. Finance Committee

MOTION: *William Craft made a motion on behalf of the finance committee to approve the FY14 Budget as mailed. The motion was approved by unanimous vote.*

2. Personnel Committee

Committee chair Jim Sikkema gave a brief report from the committee meeting.

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E. STAFF REPORT

1. Chief Executive Officer Nancy Cottingham

Nancy thanked members of the finance committee for their hard work and diligence recommending approval of the FY14 Budget and for the full boards approval. She also reminded members of the May 22nd board training to be held at the Old Forest Road location from 2:00 p.m. until 5:00 p.m.

2. Administration Department Andre' McDaniel

André reviewed the Balance Sheet, Statement of Cash Flows and the Monthly Statement of Revenues and Expenditures Sheets handout. He also highlighted the Horizon Behavioral Health Cash and Horizon Behavioral Health Cumulative Revenue Less Expenses charts.

3. Adult & Family Services Department Felicia Prescott

Felicia praised the EHR (Electronic Health Records) staff and the implementation committee for their hard work getting to the May 1st implementation date.

4. Child & Family Services Department Sandy Bryant

Sandy highlighted several items from her submitted report.

5. Human Resources Gary Ratliff

Gary reported that the outsourcing of the payroll system was awarded to ADT.

6. Performance Improvement Department Beth Ludeman-Hopkins

Beth highlighted several items from her submitted report..

H. CHAIRMAN'S ITEMS

Gary reminded board members of the April Finance Committee budget work sessions and encouraged members to attend.

I. NOTICES AND REMINDERS

The April 24, 2013 board meeting will be held at the Horizon Behavioral Health Fagan Building, Fagan Conference Room, 2241 Langhorne Road, Lynchburg, VA.

Katie gave instructions about the ribbon-cutting ceremony and photo opportunity which followed the meeting

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J. ADJOURNMENT

There being no further business, ***Jim Sikkema made a motion to adjourn. The motion was seconded by William Scott and carried by unanimous vote.*** The meeting was adjourned at 4:57 p.m.

Above minutes were approved at the meeting held on June 26, 2013.

ATTEST: Recording Secretary, Sandy Farmer CAP-OM, CP

Respectfully submitted for Mary Lou Spiggle, Secretary
By Sandy Farmer CAP-OM, CP *Executive Assistant & Recording Secretary of the
Board of Directors*