



**MINUTES OF THE OCTOBER IN-PERSON MEETING  
OF THE  
HORIZON BEHAVIORAL HEALTH BOARD OF DIRECTORS**

**Horizon Behavioral Health  
Triple P Conference Room  
2215 Langhorne Road  
Lynchburg, VA  
October 27, 2022**

**BOARD  
APPROVED  
12-8-22**

<b>PRESENT:</b>	Sonya Baker Justin Carwile Andy, Crawford, <i>Secretary</i> Gary Marple, <i>Treasurer</i> Rob Merryman Bobby Shiflett Mary Lou Spiggle, <i>Chair</i>	City of Lynchburg Campbell County Bedford County Additional Member Campbell County Amherst County Appomattox County	In-Person Attendance In-Person Attendance In-Person Attendance In-Person Attendance In-Person Attendance In-Person Attendance In-Person Attendance
<b>ABSENT:</b>	Betty Brickhouse Chris Faraldi Abe Loper Jim Sikkema, <i>Vice Chair</i>	City of Lynchburg City of Lynchburg Additional Member Bedford County	
<b>STAFF:</b>	Melissa Lucy Sandy Farmer Matt Hartsook	<i>Chief Executive Officer</i> <i>Executive Assistant to CEO</i> <i>Chief Financial Officer</i>	In-Person Attendance In-Person Attendance In-Person Attendance
<b>GUESTS:</b>	None		

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**A. INTRODUCTION**

- 1. Call to Order/Welcome

Mrs. Spiggle opened the meeting at 3:32 p.m. and welcomed all in attendance.

- 2. Moment of Silence

A moment of silence was observed.

- 3. Adoption of the Agenda

**MOTION: Gary Marple made a motion to approve the agenda as mailed. The motion was seconded by Sonya Baker and carried by majority vote.**

**B. PUBLIC COMMENT**

There was none.

**C. MINUTES**

Consideration of the Board Meeting Minutes of September 22, 2022.

**MOTION: On behalf of Secretary Andy Crawford, Gary Marple made a motion to approve the board minutes as mailed. The motion was seconded by Rob Merryman and carried by majority vote.**

**D. COMMITTEE REPORT – Executive Committee (CEO Evaluation Report)**

Committee Chair, Mary Lou Spiggle asked Melissa to leave the room at this time.

**Enter into Closed Session – Personnel Matter**

**Read by Recording Secretary**

I make a consideration to enter into a Closed Meeting according to Section 2.2-3711.A.1 of the Code of Virginia in order to discuss a personnel matter.

**MOTION: Sonya Baker made a motion to enter into a Closed Meeting in order to discuss a personnel matter. The motion was seconded by Bobby Shiflett and carried by roll call vote as follows:**

<b>Sonya Baker - aye</b>	<b>Rob Merryman - aye</b>
<b>Andy Crawford - aye</b>	<b>Bobby Shiflett - aye</b>
<b>Gary Marple - aye</b>	<b>Mary Lou Spiggle – aye</b>

**Exit out of Closed Session**

**Read by Recording Secretary**

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board of Directors of Horizon Behavioral Health.

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**MOTION: Sonya Baker made a motion to exit out of the Closed Meeting. The motion was seconded by Rob Merryman and carried by roll call vote as follows:**

<b>Sonya Baker - aye</b>	<b>Rob Merryman - aye</b>
<b>Andy Crawford - aye</b>	<b>Bobby Shiflett - aye</b>
<b>Gary Marple - aye</b>	<b>Mary Lou Spiggle – aye</b>

**MOTION: Mary Lou Spiggle made a motion on behalf of the executive committee to recommend to the full board approval of an increase, effective October 27, 2022, in compliance with the CEO’s contract for achieving an “Exceeds Expectations” rating in her performance appraisal for the period of September 26, 2021 to September 26, 2022. A new contract will be effective September 27, 2022 through June 30, 2023 to coincide with the next performance evaluation period.**

**Sandy Farmer conducted a roll call vote for approval as follows:**

<b>Sonya Baker - aye</b>	<b>Rob Merryman - aye</b>
<b>Andy Crawford - aye</b>	<b>Bobby Shiflett - aye</b>
<b>Gary Marple - aye</b>	<b>Mary Lou Spiggle – aye</b>

**Motion was approved by unanimous roll call vote.**

**E. CHAIRMANS ITEMS**

Mary Lou Spiggle thanked all board members for their 100% participation in the CEO Performance Evaluation again this year and thanked Melissa on behalf of the full board for her leadership this past year.

**F. CEO ITEMS**

Melissa thanked all board members for their constant support and faith in her leadership.

**Enter into Closed Session – Lease or Acquisition of Real Property**  
**Read by Recording Secretary**

I make a consideration to enter into a Closed Meeting according to Section 2.2-3711.A.3 of the Code of Virginia in order to discuss the lease or acquisition of real property.

**MOTION: Mary Lou Spiggle made a motion to enter into a Closed Meeting in order to discuss the lease or acquisition of real property. The motion was seconded by Sonya Baker and carried by roll call vote as follows:**

<b>Sonya Baker - aye</b>	<b>Rob Merryman - aye</b>
<b>Andy Crawford - aye</b>	<b>Bobby Shiflett - aye</b>
<b>Gary Marple - aye</b>	<b>Mary Lou Spiggle – aye</b>

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Justin Carwile arrived at 3:49 p.m.

**Exit out of Closed Session**

**Read by Recording Secretary**

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**MOTION: Sonya Baker made a motion to exit out of the Closed Meeting. The motion was seconded by Mary Lou Spiggle and carried by roll call vote as follows:**

<b>Sonya Baker - aye</b>	<b>Rob Merryman - aye</b>
<b>Justin Carwile - aye</b>	<b>Bobby Shiflett - aye</b>
<b>Andy Crawford - aye</b>	<b>Mary Lou Spiggle – aye</b>
<b>Gary Marple - aye</b>	

**MOTION: Gary Marple made a motion to approve the offer from Main Spring Recovery for the purchase of the Horizon Wellness Center at 618 Court Street, Lynchburg, Virginia. The motion was seconded by Andy Crawford and carried by the following roll call vote as follows:**

<b>Sonya Baker - aye</b>	<b>Rob Merryman - aye</b>
<b>Justin Carwile - aye</b>	<b>Bobby Shiflett - aye</b>
<b>Andy Crawford - aye</b>	<b>Mary Lou Spiggle – aye</b>
<b>Gary Marple - aye</b>	

**The Motion was approved by unanimous roll call vote.**

**G. FINANCIAL REPORT**

Matt Hartsook reviewed the September 2022 Statement of Revenue and Expenditures Monthly Report.

**H. NOTICES AND REMINDERS**

The next scheduled meeting of the Horizon Board of Directors will be **Thursday, December 8, 2022 from 3:30 p.m. until 4:30 p.m.** and the meeting will be held in-person at the Horizon Wellness Center, Triple P Conference Room, 2215 Langhorne Road, Lynchburg.

The Finance Committee is scheduled to meet from 2:15 p.m. until 2:40 p.m. to review the Annual Auditors Report.

The Membership, Bylaws and Board Development Committee is scheduled to meet from 2:45 p.m. until 3:15 p.m.

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**I. ADJOURNMENT**

***MOTION: Gary Marple made a motion to adjourn. The motion was seconded by Rob Merryman and carried by majority vote.***

The meeting was adjourned at 4:34 p.m.

***Above minutes were approved at the meeting held on December 8, 2022.***

***ATTEST: Recording Secretary, Sandy Farmer CAP-OM, CP***

***Respectfully submitted for Andy Crawford, Secretary***

***By Sandy Farmer CAP-OM, CP, Executive Assistant to the CEO & Recording Secretary of the Board of Directors***