



**MINUTES OF THE SEPTEMBER IN-PERSON MEETING
OF THE
HORIZON BEHAVIORAL HEALTH BOARD OF DIRECTORS**

**Horizon Behavioral Health
Triple P Conference Room (In-Person)
2215 Langhorne Road
Lynchburg, VA
September 22, 2022**

**BOARD
APPROVED
10-27-22**

PRESENT: Sonya Baker City of Lynchburg In-Person Attendance
Betty Brickhouse City of Lynchburg In-Person Attendance
Justin Carwile Campbell County In-Person Attendance
Andy Crawford, *Secretary* Bedford County In-Person Attendance
Chris Faraldi City of Lynchburg In-Person Attendance
Abe Loper Additional Member In-Person Attendance
Gary Marple, *Treasurer* Additional Member In-Person Attendance
Bobby Shiflett Amherst County In-Person Attendance
Jim Sikkema, *Vice Chair* Bedford County In-Person Attendance
Mary Lou Spiggle, *Chair* Appomattox County In-Person Attendance

ABSENT: Rob Merryman Campbell County

STAFF: Melissa Lucy, *Chief Executive Officer* In-Person Attendance
Sandy Farmer, *Executive Assistant to the CEO* In-Person Attendance
Matt Hartsook, *Chief Financial Officer* In-Person Attendance

GUESTS: None

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A. INTRODUCTION

1. Call to Order/Welcome

Mrs. Spiggle opened the meeting at 3:30 p.m. and welcomed all in attendance.

2. Moment of Silence

A moment of silence was observed.

3. Adoption of the Agenda

MOTION: Sonya Baker made a motion to approve the agenda as mailed. The motion was seconded by Gary Marple and carried by majority vote.

B. PUBLIC COMMENT

There was none.

C. MINUTES

Consideration of the Board Meeting Minutes of July 28, 2022.

MOTION: On behalf of Secretary Andy Crawford, Sonya Baker made a motion to approve the board minutes as mailed. The motion was seconded by Bobby Shiflett and carried by majority vote.

Abe Loper arrived at 3:43 p.m.

D. PRESENTATION (Virtual) – VACSB Update – Jennifer Faison

Jennifer Faison, Executive Director of the Virginia Association of Community Services Boards (VACSB), gave an informational, high-level presentation on *YOUR VACSB, THE WHO, WHAT, WHEN, WHERE, WHY AND HOW OF YOUR STATE ASSOCIATION*. Board Chair, Mary Lou Spiggle thanked Ms. Faison for her presentation and for all the VACSB does for the community service boards organizations.

E. COMMITTEE REPORT – Risk Management Committee

On behalf of committee chair, Andy Crawford, Melissa Lucy reviewed the newly revised Risk Vulnerability Registry's, (formerly Horizon's Risk Maps). This new enhanced risk map plan will be easier to predict and respond to potential incidents with financial checks and balances in place.

F. CEO ITEMS

1. **Enter into Closed Session – Personnel Matter**

Read by Recording Secretary

I make a consideration to enter into a Closed Meeting according to Section 2.2-3711.A.1 of the Code of Virginia in order to discuss a personnel matter.

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MOTION: Abe Loper made a motion to enter into a Closed Meeting in order to discuss a personnel matter. The motion was seconded by Gary Marple and carried by roll call vote as follows:

Sonya Baker - aye	Abe Loper - aye
Betty Brickhouse - aye	Gary Marple - aye
Justin Carwile - aye	Bobby Shiflett - aye
Andy Crawford - aye	Jim Sikkema - aye
Chris Faraldi - aye	Mary Lou Spiggle – aye

Exit out of Closed Session

Read by Recording Secretary

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board of Directors of Horizon Behavioral Health.

MOTION: Sonya Baker made a motion to exit out of the Closed Meeting. The motion was seconded by Justin Carwile and carried by roll call vote as follows:

Sonya Baker - aye	Abe Loper - aye
Betty Brickhouse - aye	Gary Marple - aye
Justin Carwile - aye	Bobby Shiflett - aye
Andy Crawford - aye	Jim Sikkema - aye
Chris Faraldi - aye	Mary Lou Spiggle – aye

No recommendation at this time.

2. Enter into Closed Session – Lease or Acquisition of Real Property

Read by Recording Secretary

I make a consideration to enter into a Closed Meeting according to Section 2.2-3711.A.3 of the Code of Virginia in order to discuss the lease or acquisition of real property.

MOTION: Mary Lou Spiggle made a motion to enter into a Closed Meeting in order to discuss the lease or acquisition of real property. The motion was seconded by Abe Loper and carried by roll call vote as follows:

Sonya Baker - aye	Abe Loper - aye
Betty Brickhouse - aye	Gary Marple - aye
Justin Carwile - aye	Bobby Shiflett - aye
Andy Crawford - aye	Jim Sikkema - aye
Chris Faraldi - aye	Mary Lou Spiggle – aye

Exit out of Closed Session

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Read by Recording Secretary

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board of Directors of Horizon Behavioral Health.

MOTION: Sonya Baker made a motion to exit out of the Closed Meeting. The motion was seconded by Mary Lou Spiggle and carried by roll call vote as follows:

Sonya Baker - aye	Abe Loper - aye
Betty Brickhouse - aye	Gary Marple - aye
Justin Carwile - aye	Bobby Shiflett - aye
Andy Crawford - aye	Jim Sikkema - aye
Chris Faraldi - aye	Mary Lou Spiggle – aye

No recommendation at this time.

G. FINANCIAL REPORT

Matt Hartsook reviewed the August 2022 Statement of Revenue and Expenditures Monthly Report.

H. CHAIRMAN’S ITEMS / OTHER BUSINESS

Board Chair, Mary Lou Spiggle reminded all board members that the confidential annual CEO Evaluation packets, handed out to each member today, are to be reviewed and completed by all members. Mrs. Spiggle would like to have 100% participation from this board again this year. Sandy Farmer reviewed the evaluation process and timeline.

I. NOTICES AND REMINDERS

The next scheduled meeting of the Horizon Board of Directors will be **Thursday, October 27, 2022 from 3:30 p.m. until 4:30 p.m.** and the meeting will be held in-person at the Horizon Wellness Center, Triple P Conference Room, 2215 Langhorne Road, Lynchburg.

The Executive Committee is scheduled to meet from 2:45 p.m. until 3:15 p.m. to review the annual CEO Evaluation.

J. ADJOURNMENT

MOTION: Gary Marple made a motion to adjourn. The motion was seconded by Jim Sikkema and carried by majority vote.

The meeting was adjourned at 4:56 p.m.

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Above minutes were approved at the meeting held on October 27, 2022.

ATTEST: Recording Secretary, Sandy Farmer CAP-OM, CP

Respectfully submitted for Andy Crawford, Secretary

*By Sandy Farmer CAP-OM, CP, Executive Assistant to the CEO & Recording Secretary of
the Board of Directors*